

Tucker Maxon 2021-22 Resiliency Framework for Ready Schools, Safe Learners

Communicable Disease Plan

TMS has developed a Communicable Disease Management Plan (CDMP) to specifically address the prevention of the spread of COVID-19. TMS has designated principal Jennifer Carver to establish, implement, oversee, and enforce physical distancing requirements with students and staff, consistent with this guidance and other guidance from the Oregon Health Authority (OHA).

TMS will provide staff protocols and procedure training that will include distancing protocols, hand washing, temperature taking, keeping logs for contact tracing, separation of cohorts, cleaning surfaces, communications (walkie-talkie use) safe use of face masks and face shields. Any new staff during the year will be trained in the same protocols.

Operations Manager & Enrollment Coordinator Patty Smith will notify the Multnomah County Health Department immediately of any confirmed COVID-19 cases among students or staff. Principal Jennifer Carver and Executive Director Glen Gilbert will provide backup for this role.

TMS has a plan for systematic disinfection of classrooms, offices, bathrooms and all other areas, both during the school day and overnight with a professional janitorial service.

TMS will keep daily classroom student and staff logs and fully cooperate with the Multnomah County Health Department's recommendations, providing all logs and information in a timely manner, when requested.

TMS protocol for screening students and staff for symptoms is described in detail below. TMS will immediately isolate any ill or exposed persons from physical contact with others. The protocol to isolate any ill or exposed persons from physical contact with others is described in detail below.

Physical Distancing

TMS has established a minimum of 35 square feet per child when determining all room capacities, calculating only usable classroom space.

TMS will require physical distancing in all daily activities and instruction, striving to maintain at least three feet or more between students and at least 6 feet or more between adults.

TMS will minimize time standing in lines and take steps to ensure that three feet of distance between students is maintained. TMS is making modifications to limit the number of students in each building by restricting student cohorts to their classrooms at almost all times, providing separate entrances and exits for each cohort to the greatest extent possible, and designating bathrooms for each cohort, rather than by gender. Students will not be allowed to move individually in the halls without adult supervision. Parents will drop students at entrances and not enter the buildings, except in an emergency. Other adults will be restricted from campus entirely (e.g., FedEx delivery, mail, SMART reading program). TMS will not have school assemblies or large gatherings during this pandemic.

TMS will plan for students who need additional support in learning how to maintain physical distancing requirements, providing instruction and additional reminders, but never employing punitive discipline in instances when students forget to distance.

Cohorting

TMS will establish stable cohorts for all classes.

TMS will limit cohort sizes based on physical classroom size, to allow for efficient contact-tracing and minimal risk for exposure.

TMS will keep a system of daily logs to ensure contact tracing among the cohorts.

TMS will minimize interaction between students in different stable cohorts, including access to bathrooms, activities, and common areas. TMS will provide access to gender neutral bathrooms by cohort to minimize interaction between cohorts. TMS will clean and wipe surfaces (e.g., desks, door handles, etc.) maintaining hygiene between cohort uses.

TMS will design cohorts so that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers. **TMS was founded to provide equity and inclusion for students who are deaf or hard of hearing, and one of its core values is accessibility.**

The minimal number of TMS staff who interact with multiple stable cohorts (such as music and other special subject instruction) will wash/sanitize their hands for a required minimum of 20 seconds between interactions with different stable cohorts.

Public Health Communication

TMS will develop a communication to staff to be shared at the start of on-site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. TMS will share its Communicable Disease Management Plan (CDMP) and any other school protocols with all staff.

TMS will develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case and consult with the Multnomah County Health Department on what meets the definition of “close contact.” At this time, TMS considers close contact to be within six feet for adults and children, but 3 feet can be used if there is proof that students were consistently wearing well-fitting masks.

TMS has developed protocols for communicating immediately with staff, families, and the school community when a new case or cases of COVID-19 are diagnosed in students or staff members, including a description of how the School is responding.

TMS will provide all information in languages and formats needed to be accessible to everyone in the school community.

Entry and Screening

TMS will require students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms. Primary COVID-19 symptoms of concern are cough, fever or chills, shortness of breath, or difficulty breathing. Based on the State’s guidance, muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny nose are also symptoms often associated with COVID-19, but are not enough in isolation to restrict access to school for students or staff. For more information about COVID-19 symptoms, TMS will refer to guidance from the CDC.

In addition to COVID-19 symptoms, students and staff should be excluded from school for signs of other infectious diseases, per existing school policy and protocols.

TMS will be on guard and vigilant for emergency symptoms that require immediate medical attention:

- o Trouble breathing
- o Persistent pain or pressure in the chest
- o New confusion or inability to awaken
- o Bluish lips or face

TMS is planning only one student arriving by bus each day this school year and will make special arrangements to ensure that student is escorted from the bus to the classroom and have their temperature checked.

TMS will screen all students for symptoms on entry to school every day. This will be done visually and with confirmation from a parent/caregiver/guardian. Staff will check each other and student temperatures with touchless thermometers before entry each day. Anyone with a temperature of 100.4 or higher, or displaying or reporting the primary symptoms of concern will be isolated (in accordance with OHA, local LPHA, and the *Ready Schools, Safe Learners* guidance) and sent home as soon as possible. Anyone displaying or reporting the primary symptoms of concern and tests negative for Covid-19, must remain home until 24 hours after fever is gone (without use of fever reducing medicine, such as Tylenol or Ibuprofen) *and* other symptoms are improving. All staff will self-screen for symptoms, take their temperature, and report upon entry to school each day.

TMS will follow Multnomah County Health Department advice on restricting from school any student or staff known to have been exposed (come into close contact with) anyone who had tested positive case for COVID-19 within the preceding 14 calendar days.

TMS will exclude from school staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication. TMS will not exclude staff or students who have other symptoms that are chronic or baseline symptoms, such as asthma, allergies, etc. from school.

Upon entry, TMS will require all staff and students to wash their hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. Whenever possible, students and staff will be required to use a sink and soap to wash their hands, rather than hand sanitizer.

Visitors/Volunteers

TMS will restrict non-essential visitors. TMS may have interns, externs, or other students or fellows on campus this year, but they must be fully vaccinated. TMS will allow very limited numbers of visitors only if six feet of physical distance between all people can be maintained. Deliveries will be made at the front door. Parents of students will not be allowed to enter the campus or buildings, even at drop off and pickup, except under special circumstances. Any visitors will be required to wear a face mask and wash or sanitize their hands upon entry and exit.

TMS will screen any visitors for symptoms upon every entry (including temperature checks and COVID-19 questions) and restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days.

Face Coverings

All TMS staff will wear face masks whenever they are in the presence of students and/or other staff. This includes staff who support personal care or instruction requiring closer physical contact (such as, SLP, Audiologist, and Teacher of the Deaf in pullouts). At this time face shields alone are strongly discouraged as they do not protect from aerosol spray in the air, so we will not be using them.

TMS will require students to wear face masks upon entry of the school to protect our staff and each other.

TMS will **require** our Preschool – 5th grade students to wear face masks. Parents or guardians will provide the face covering for their child. Tucker Maxon asks that face coverings for students are well fitted, so that they do not slide off of the face.

If a student requires an accommodation to meet the requirement for face coverings, Tucker Maxon will work to limit the student's proximity to students and staff to the extent possible to minimize the possibility of exposure, by offering different types of face coverings, space away from peers, short periods of the educational day that do not include wearing a face covering, and additional instructional support to effectively wear a face covering.

For students with existing medical conditions, doctor's orders to not wear a face covering, or other health concerns, Tucker Maxon will not deny access to On-Site instruction.

Tucker Maxon will consider child find implications for students who are not currently eligible for, or receiving services under, a 504/IEP who demonstrates an inability to consistently wear a face covering or face shield as required. An evaluation will be recommended to the effected family to see if the student needs additional support under IDEA or Section 504.

If a staff member requires an accommodation for the face covering or face shield requirements, TMS will work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.

Isolation and Quarantine

TMS has adopted protocols for monitoring for COVID-19 testing of students and staff, as well as exclusion and isolation protocols for sick students and staff whether identified at arrival to school or at any time during the school day. Please refer to the TMS CDMP.

Students and staff who report or develop symptoms will be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by school staff until they are able to go home.

Staff in close contact with symptomatic individuals (less than 6 feet) must wear a medical-grade face mask. Other Personal Protective Equipment (PPE), including face shields, will be provided depending on symptoms and care needed. TMS will consult with health care professionals regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual will be properly removed and disposed of prior to exiting the care space, and the staff member will wash their hands for 20 seconds after removing PPE. If able to do so safely, any symptomatic individual will wear a face covering while isolated. To reduce fear, anxiety, or shame related to isolation, staff will provide the student and their classmates a clear explanation of procedures during isolation, including use of PPE and handwashing.

Through the OHA Tucker Maxon will be able to offer rapid testing to K-5 students only and staff on-site when a student or staff member develops Covid-19 primary symptoms during the school day. Only children with testing permission (signed copy of parent permission on file in the school office) will be able to be tested.

TMS will contact parents or guardians to transport students who are sick to their home or to a healthcare facility. TMS will establish procedures for safely transporting any staff person who is sick to their home or to a healthcare facility, including contacting their emergency contact to provide transport, or 911 in an emergency, if needed.

Staff and students who are ill should stay home from school and will be sent home if they become ill at school, particularly if they have COVID-19 symptoms.

Please click link for more information on Planning for COVID-19 Scenarios from the Oregon Department of Education. [Planning and Responding to COVID-19 Scenarios](#)

TMS will involve volunteers with medical experience in development of protocols and assessment of symptoms. TMS will record and monitor students and staff who are isolated or sent home for Multnomah County Health Department review.

School Specific Functions/ Facility Features:

- **Handwashing:** All people at school will be required to wash their hands frequently. Students will be required to wash hands or use hand sanitizer upon entry.
- **Equipment:** TMS will clean and sanitize all equipment used by more than one individual. Sharing of any equipment and other items will be strictly limited. Students will be assigned and will not share Chromebooks and other technology.
- **Events:** For the foreseeable future, TMS will not have field trips, assemblies, sports, practices, special performances, school-wide parent meetings or any other large gatherings in order to maintain requirements for physical distancing.
- **Transitions/Hallways:** TMS will limit movement as much as possible within the hallways to promote physical distancing and minimize gatherings.
- **Personal Property:** TMS will establish policies for personal property being brought to school (e.g., water bottles). These items must be labeled prior to entering school and used only by their owner.

Arrival & Dismissal

TMS will enforce physical distancing, stable cohorts, and cleaning requirements during arrival and dismissal procedures.

TMS will assign students or cohorts to separate entrances and assign staff members to conduct touchless temperature checks and visual screenings (see section 1f of this Blueprint for Reentry). Before entry, parents dropping off children will be asked if their child “In the last 24 hours, has experienced a fever, cough, shortness of breath, sore throat, muscle aches, loss of sense of smell or taste, or been exposed to anyone diagnosed with COVID-19?” TMS will consider a visual to help with entry protocols. Before entering, staff will self-assess for symptoms, take their temperature and log into a contact tracing book each morning upon arrival to work.

TMS will have a sign-in/sign-out protocol to facilitate contact tracing, eliminating shared pen and paper use for sign-in/sign-out sheets. TMS will provide hand sanitizer dispensers near all entry doors and other high-traffic areas. TMS will establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible. Parents will drop off students outside the buildings rain or shine.

Classrooms

- **Seating:** TMS will arrange K-5 student seating and or desks to be at least three feet apart, assigning seating so students are in the same seat at all times.
- **Materials:** TMS will eliminate community supplies whenever possible (e.g., scissors, pencils, etc.). Students will bring their own private supplies in a labeled container. TMS will clean its own supplies frequently.
- **Handwashing:** TMS will remind students and staff through signage and constant reminders from staff of the utmost importance of hand hygiene and respiratory etiquette, which means covering coughs and sneezes with an elbow or a tissue. Tissues will be disposed of and hands washed or sanitized immediately. Staff and students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. Hand sanitizer will be seen as a backup option when soap and water at a sink are not readily available.

Playgrounds, fields, recess, breaks, and restrooms

TMS will keep the school playground closed to the general public and parents.

After using the restroom students will wash hands with soap and water for 20 seconds. Soap will be available to students and staff.

Students will wash hands with soap and water for 20 seconds or if a sink and soap are not available, use alcohol-based hand sanitizer with 60-95% alcohol before and after using playground equipment.

TMS will designate playground and shared equipment solely for the use of one cohort at a time.

Students and staff will wear masks on the playground, maintain physical distancing whenever possible, stable cohorts, and square footage requirements on the playground.

The TMS staff lunch room and copy room areas and workspaces will be limited to single person usage at a time, maintaining at least six feet at all times.

Meal Service/Nutrition

TMS will not provide meals or snacks of any kind for students.

Students will be required to bring all of their own food and drinks to school this year. Sharing food or drink will be prohibited.

When indoors, at designated meal or snack times, students may remove their face coverings to eat or drink but must maintain at least three feet of physical distance from others, and must put face coverings back on after finishing the meal or snack.

Students will wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol before and after meals.

TMS will send home any food related items (e.g., plates, utensils, transport items) to be cleaned at home. TMS will clean any of its own items in the dishwasher for sterilization.

TMS will clean and sanitize any food touch-points such as counters between stable cohorts. TMS will clean all tables between meal periods.

Staff will eat their snacks and meals independently from each other and not in the staff room when other people are present. Staff can make use of outside picnic table areas or their classroom/office when no one else is present and the door is closed.

Cleaning, Disinfection, and Ventilation

TMS will clean, sanitize, and disinfect frequently touched surfaces and shared objects (games, art supplies, etc.) between uses. TMS will maintain clean and disinfected student spaces, including classrooms and restrooms according to [CDC guidance](#).

TMS will apply disinfectants safely to high touch surfaces and correctly following directions specified by the manufacturer. TMS will keep these products away from students.

TMS will operate its brand-new ventilation systems properly and/or increase circulation of outdoor air as much as possible by operating at 100% fresh air, opening windows and doors, and using fans. TMS will not use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. TMS staff will not use standalone fans if doors and windows are closed and the fans are recirculating but not replacing the classroom air.

TMS facilities will be cleaned and disinfected by an external custodial service at least daily to prevent transmission of the virus from surfaces in accordance with the [CDC's guidance on disinfecting public spaces](#).

In summer 2020, TMS replaced all HVAC equipment in both buildings to increase air circulation and filtration to help reduce airborne viruses. TMS considered modification and enhancement of building ventilation based on the CDC's guidance on ventilation and filtration and American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance, including more frequent air exchanges and MERV 13 level filtration.

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